

**FORMAT FOR SUBMITTING APPLICATION  
FOR THE POST OF DIRECTOR, NIFFT, RANCHI**

- 1) Name in full (in BLOCK letters)
- 2) Father's / Husband's name
- 3) Present Postal Communication Address of candidate (BLOCK letters)
- 4) E-Mail
- 5) Telephone a) Mobile;                      b) Landline ;                      c) FAX
- 6) Nationality
- 7) Date of Birth
- 8) Category : SC/ST/OBC/Others (Pl. Specify)
- 9) Date of Superannuation (For Govt. Deptt. / Autonomous body / PSU candidates) -
- 10) Educational qualifications from matriculation onwards, in tabular form, as shown below

Please Paste Recent Photograph Here
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Name of Course/Level	Institute where studied & University/Board from where passed/Year	Percentage of marks overall	Brief description of subject of study / Specialization
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**Self attested copies of the testimonials may please be enclosed.**

- 11) Designation & Communication address of Administrative Head of present employer, along-with their Phone/Fax /Email.
- 12) List of all previous employment, (including present posting) in tabular form as given below (create a new table for each employment) in order of most recent first.

Sl. No.	Particulars	Details
1	Name / Address / Contact No. of employer	
2	Designation of Post; and dates from and upto which post was held	
3	Salary drawn (Please mention Pay scale of the post, Grade Pay & last Basic pay drawn)	
4	Academic duties attached to the post	
5	Whether Administrative duties performed (in capacity of Director, Registrar or Dean). Please indicate duration of each	

- 13) (a) **Books Authored:**
- | Book Name | Authors | Year | Publisher |
|-----------|---------|------|-----------|
|-----------|---------|------|-----------|

- (i) (a) **Paper Publication:**
- | (a) No. of Papers in Scopus listed Journals: | Single Author | Double Author | More than 2 authors |
|--|---------------|---------------|---------------------|
| (b) No. of citation as per Scopus            |               |               |                     |

- (ii) {A} H-index: (as per Google scholar)  
{B} i10 Index: (as per Google scholar)

- (iii)
- | No. of citation as per Google scholar | Single Author | Double Author | More than 2 authors |
|---------------------------------------|---------------|---------------|---------------------|
|---------------------------------------|---------------|---------------|---------------------|

**As far as possible Snapshot of above these should be attached**

- 14) (a) **Membership/Fellowships:**
- | Name of Professional Organizations | Member or Fellowship | Since Year |
|------------------------------------|----------------------|------------|
|------------------------------------|----------------------|------------|

- (b) **Recognition/Awards/Patents:**
- (c) **Experience in institution building (not more than 250 words).**
- (d) **Indicate if you have successfully completed the Leadership for Academicians Programme (LEAP) training of MHRD.**

- 15) Name , address & Phone number of two referees (not related to the candidate)
- 16) Any other relevant information.

Signature of the candidate

Place:  
Date:

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